

THE FEDERAL DEFENDERS OF MONTANA

ANTHONY R. GALLAGHER
FEDERAL DEFENDER



POSITION ANNOUNCEMENT INVESTIGATOR

The Federal Defenders of Montana, Inc., the community defender organization serving the State and District of Montana, is soliciting applications for the position of **Investigator**. The organization is a nonprofit corporation, funded by the Administrative Office of the United States Courts, which provides legal representation and criminal defense services to individuals charged with federal crimes who are financially unable to retain counsel. The Federal Defenders of Montana, Inc., is not an agency of the federal government; staff members are not federal employees.

The Investigator will be assigned to the **Great Falls Headquarters office**. At the direction of the Federal Defender and/or the assigned Assistant Federal Defender, duties will include: evaluate police reports, records and data; locate and interview victims, witnesses and law enforcement personnel; recreate crime scenes by measuring, photographing, videotaping, sketching and/or computer depiction; establish and maintain working relationships with agencies, groups, courts and individuals that interact with the organization or may provide information; and prepare and type reports as required. The position requires considerable resourcefulness and creativity. Extensive travel in connection with the responsibilities of the position should be anticipated. The successful applicant must be prepared to begin as soon as possible.

At least three years general experience and three years specialized experience is required; federal criminal defense and/or violent crime experience is preferred. Applicants must have a Bachelors degree from an accredited college or university, a valid driver's license and auto insurance. The ability to read, write and speak fluently in Spanish is highly desirable, but not required. The successful applicant will need to complete all of the requirements for licensure by the Montana Board of Private Security (Private Investigator).

Salary is dependent on experience, qualifications and available funding. Women and minorities are encouraged to apply. The Federal Defenders of Montana, Inc., is an equal opportunity employer and maintains a drug-free work place.

Send a cover letter and résumé detailing investigative experience to:

Tory Imbrescia, Administrative Officer
Federal Defenders of Montana
104 2nd St S, Suite 301
Great Falls, Montana 59401

Applications must be postmarked no later than October 24, 2014. No telephone inquiries. Only applicants selected for an interview will be contacted. Future positions may be filled from this announcement.